

CANOSSA SCHOOL

Kukrail Picnic Spot Road, Faridi Nagar, Lucknow – 226015

PRE-NUR TO PRE-PRIMARY ADMISSION PROCESS 2025–2026

Guidelines & Information to Parents

NOTE: These guidelines / instructions are important to be read by all the parents before filling the online Application Form for Class PRE-NUR TO K.G admission for the session 2025-2026. Please take the print out of these guidelines / instructions and read it carefully.

Canossa School, Kukrail Picnic Spot Road, Faridi Nagar, Lucknow welcomes you to the **PRE-PRIMARY Admission process for the Academic Year 2025-2026. Online Application Form for Class PRE-NUR(BOYS & GIRLS), NUR(BOYS & GIRLS), K.G(ONLY FOR GIRLS) for the session 2025-2026**

(It is available only on the First Come First Serve Basis)

Total number of seats available: 50 for PRE-NURSERY(BOYS & GIRLS), 80 for NURSERY(BOYS & GIRLS) and 40 for KG(ONLY FOR GIRLS)

Application Fees: Rs. 700.00 (to be paid online, Application Form, amount will not be refunded)

GUIDELINES FOR FILLING THE ONLINE APPLICATION FORM

The following steps to be followed for filling Online Application Form:

Step 1: Read the instructions carefully and click on the I AGREE button then click on PROCEED.

Step 2: The Online Application Form will appear, read and fill the Application Form carefully and properly. Fields marked in “*” are mandatory. **(Incomplete forms will not be accepted by the software).**

Step 3: For **sibling**, type the Admission Number and Press Enter. Details will automatically get fetched.

Step 4: Click on submit; an acknowledgement slip will be generated for your record, with your User Id and Password. Please ensure you allow the pop-up blocker and also note that Form once filled cannot be edited. You will also receive the User Id and Password through an SMS on your registered mobile number.

Step 5: Log-in using the User Id and Password and take a print of the Form **in A4 sheets only (after receiving the Acknowledgement) and then submit it to the School on Interaction Date with all the required documents (Xerox copies).**

Important instructions

- 1. Just filling of Application Form does not guarantee admission.**
- 2. Eligible age group:** The candidate should have completed 3 years 6 months by 31st March 2025 for taking admission in Pre-Nursery, Nursery 4years 6months and for KG 6 years(ONLY FOR GIRLS).
- 3.** List of registered candidates, scheduled for interaction and final confirmation will be informed to the parents later on.
- 4.** Status of candidates for the interaction with parent and candidate can be checked by using the same User Id and Password.
- 5.** If your Application Form is successfully uploaded the computerized system will generate an acknowledgment receipt with the Application number which you must use in all further correspondence.

6. Submit duly filled Form in school office after 3days as submitting the form between **09 A.M. to 12 Noon** without fail. Late comers will not be considered.
7. Size of photograph (candidate, father, mother and family photo) should not be more than 20 kb and it must be in jpg or jpeg format to be uploaded.

Documents / Affidavit to be Submitted with the Application Form

All the parents are advised to get ready with the below mentioned documents to be submitted with the online application form:

- Recent colour photograph of the Candidate and family (Father, Mother, Candidate and family). It should not be more than 20 kb and must be in jpg or jpeg format
- Aadhar card(Mandatory) and blood group of the candidate.
- Birth certificate from the Registrar of Birth & Death / Municipal Corporation / Government Hospital or equivalent authority. Name of the candidate must be endorsed in the Birth Certificate duly countersigned by Registrar of Birth & Death. Applicants are expected to bring the Date of Birth Certificate of your ward which was issued in the year the candidate was born.
- Any one document as a proof for residential address.
- Parents will certify that all the information provided by them is/are correct and they understand that if the information is found to be incorrect or false, their ward shall be automatically debarred from selection / admission process without any correspondence in this regard.
- Parents also understand that the application / short listing do not guarantee admission to their ward.
- Parents accept the process of admission undertaken by the school and they will abide by the decision taken by the school authorities.
- No undertaking regarding the documents mentioned above will be accepted at the time of verification.

NOTE:

- The admission process has been carefully designed to provide equal opportunity to all and to maintain transparency in the admission process.

- **Fees concession of any sort will not be entertained.**
- Parents are advised not to come with recommendations / pressure from political parties or otherwise to influence admission process.

**NOTE: FOR ANY TYPE OF ASSISTANCE REGARDING REGISTRATION YOU CAN
CALL ON PARENT HELP DESK TEAM: 01143193333 (EXTENSION : 5) FROM 08:55
AM- 07:00 PM OR WRITE A MAIL ON
parentdesk@entab.in**